

Do you feel locked out  
of technology?



## Technology

Peter Drucker said "The most valuable asset of a 21st-century institution, whether business or non-business, will be its knowledge workers and their productivity." At The Tech Mentors, our mission is to help you get the most out of technology.



## Computer Classes

Our Tech Mentors teach many intro to advanced computer classes for vendors in your area. We can teach full-day and/or half-day classes at your site, or offer you a competitive rate with one of our preferred vendors. Below is a list of some of the popular programs we teach.

Visit [www.TheTechMentors.com](http://www.TheTechMentors.com) for a complete list.

- Access
- Excel
- Outlook
- PowerPoint
- Word
- Acrobat
- Dreamweaver
- HTML
- InDesign
- Photoshop

## Lunch and Learn

You and your team are busy; you don't have time to learn because you have so much to do. But you have to eat, so why not learn at lunch? During the lunch hour we will provide the mentor, the handouts, and the training to make your team productive enough to get home in time for dinner.

## One-on-One Training / Mentoring

Sometimes a class isn't exactly what you need. What you really want is a mentor at your side who can show you valuable time-saving tips and tricks that apply to your specific project. Email us your wish list, and we'll make your technology dreams come true!



## Custom Training Materials

Some people learn best from a video, others from a book, while others just need a one-page reference guide. Contact us when you need handouts, training manuals, training videos / webinars, or just a list of Tips & Tricks.

### **Professional Consulting**

Do you have a big project that you are avoiding? Do you sometimes say "Can't I just get someone else to do that task for me?" Yes! Call a Tech Mentor. Let us get that job done in a quick, efficient, and professional manner.



### **Word / Excel / Office Automation**

Do you work for the computer, or does the computer work for you? We have saved our customers' time and money by creating macros and templates that automate otherwise tedious time-consuming tasks.

### **Effective PowerPoint Presentations**

Everyone has seen it – the PowerPoint presentation that is more about the "PowerPoint" than it is about the actual presentation. Give us a call; together we will create an effective presentation that will facilitate delivering your message with professional pizzazz!

### **Database Design**

Databases are everywhere, but the good ones are so easy to use that you don't even realize that they are databases. For example, did you know an ATM and many websites are really just user friendly interfaces to a database? We create powerful but easy-to-use databases for our clients.

### **Web Design / Hosting / Development**

If your small business is ready for a new or improved website, consider our complimentary one-hour website design consultation. You'll see that there is a lot more to websites than most people think. Together, we will take it beyond the cookie-cutter stage.

Let us help you get the most out of technology. Please contact us today.

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Helping you get the most out of technology



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